



## Town Council Meeting Minutes

November 15, 2021

**Present:** Mayor Jeffrey Schomisch, Vice Mayor Jeannette Ripley, Councilmembers Joe Williams, Kathleen Walker, Rommel Pazmino and Todd Over, and Town Manager Karen Ruff and Chief Robert Liberati. There is a vacant Council seat in Ward 2.

### **Call to Order**

Mayor Schomisch called the November 15, 2021, Town Council Meeting to order at 6:30 p.m.

### **Closed Meeting of Monday, November 15, 2021**

On November 15, 2021, at 6:30 p.m. the Town Council Meeting was called to order, then a motion was made to go into a closed meeting as set forth hereinbelow. In accordance with the General Provisions Article, Section 3-306 (c)(2) of the Annotated Code of Maryland, these Minutes shall include a statement as required by Section 3-306(c)(2).

### **Statement for the Record**

The Mayor and Town Council met in closed session on Monday, November 15, 2021, at 6:32 p.m. in the Council meeting room of the Landover Hills Town Hall, in accordance with the General Provisions Art., Section 3-305(b)(7) of the Annotated Code of Maryland to consult with counsel to obtain legal advice concerning annexation.

The Motion to close the Town Council Meeting of Monday November 15, 2021, as stated above and as it appeared on the November 15, 2021, agenda, was made by Councilman Williams and was seconded by Councilwoman Walker.

The vote to go into closed session was:

Vice Mayor Jeannette Ripley – Yes  
Councilman Joe Williams – Yes  
Councilwoman Kathleen Walker – Yes

Councilman Todd Over – Yes  
Councilmember Rommel Pazmino – Yes  
Mayor Jeffrey Schomisch – Yes

The following staff members were in attendance: Town Manager Karen Ruff. Dan Scapardine, Esq., with Karpinski, Cornbrooks & Karp (the Town Attorney's office) was present to provide advice. No other individuals were in attendance.

The Mayor and Council took no action during this session. The Closed Meeting adjourned at 7:05 p.m. by a motion to adjourn made by Councilman Williams and seconded by Councilwoman Walker that was adopted unanimously, (6-0).



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## **Town Manager Statement**

Town Manager, Karen Ruff, stated that the recording of the November 15, 2021, Council Meeting did not record the opening of the meeting at 6:30 and the vote to go into closed session at 6:32 p.m. The Council reconvened in open session at 7:07 p.m. with the Pledge of Allegiance beginning at 7:08 p.m.

## **Pledge of Allegiance**

Mayor Schomisch asked that all rise for the Pledge of Allegiance.

## **Approval of the Agenda**

Mayor Schomisch introduced the next item, Approval of the Agenda. There were no amendments to the Agenda. Mayor Schomisch called for a motion to approve the Agenda. Councilwoman Walker made a motion to approve the Agenda, which was seconded by Councilman Pazmino. All present voted aye and the Agenda was approved (6-0).

## **Approval of Consent Agenda**

Mayor Schomisch called the next agenda item, Approval of Consent Agenda – approval of the October 18, 2021, Council Meeting and the November 1, 2021, Town Council Special Meeting/Workshop. Both sets of minutes were distributed to Council. Mayor Schomisch asked for a motion to approve the Consent Agenda. Councilwoman Ripley moved to approve the Consent Agenda. Councilman Over seconded the motion. All present voted aye (6-0) and the Consent Agenda was approved.

## **Correspondence and Announcements**

Mayor Schomisch made the following announcements:

- Thanked everyone who attended the Veterans Day Ceremony and commended Councilman Over as the Master of Ceremonies. Mayor Schomisch praised the trumpeter and speaker.
- City of Glenarden is having a memorial service for their former Police Chief on Nov. 16 (same date as the PGCMA meeting, which the Council has already committed to attend).
- Municipal Food Scrap Composting Program virtual roundtable is December 2 at 4 p.m.
- County redistricting public hearing is tomorrow. Some discussion ensued concerning the redistricting issue.

Town Manager Karen Ruff announced that the Capstone University of Maryland team has created a six-question survey. The students have asked to go door-to-door this coming Sunday (November 21) to ask residents to fill out the survey. They would like a Town person to go with them. No one on the Council was available to do it. Council would like Town Public Works employee Paul Schad to go with them if he is available given that he is a Town resident and knows a lot of people given his job as well.

The first part of the document discusses the importance of maintaining accurate records of all transactions and activities. It emphasizes that this is crucial for ensuring transparency and accountability in the organization's operations.

Furthermore, it highlights the need for regular audits and reviews to identify any discrepancies or areas for improvement. This process should be conducted in a systematic and thorough manner to ensure the highest level of accuracy.

In addition, the document stresses the importance of clear communication and collaboration between all departments. This will help to ensure that everyone is working towards the same goals and objectives, and that any issues are resolved promptly.

Overall, the document provides a comprehensive overview of the organization's current state and outlines the key areas for focus and improvement. It is hoped that these recommendations will be implemented effectively to ensure the organization's long-term success and growth.

The second part of the document details the specific steps and procedures that should be followed to implement these recommendations. This includes a clear timeline and assignment of responsibilities to ensure that all tasks are completed on time and to the required standard.

It also provides a detailed breakdown of the resources and budget required for each phase of the implementation process. This will help to ensure that the organization has sufficient resources in place to support the proposed changes and initiatives.

Finally, the document concludes with a summary of the key findings and recommendations. It reiterates the importance of ongoing monitoring and evaluation to ensure that the organization remains on track and that any necessary adjustments are made in a timely and effective manner.

In conclusion, the document provides a clear and actionable plan for the organization's future. It is hoped that these recommendations will be well-received and implemented, leading to a more efficient and successful organization.

The document is intended to serve as a guide for all staff members and is subject to change as more information becomes available. It is the responsibility of all employees to ensure that they are fully aware of and committed to the organization's goals and objectives.

Thank you for your attention and cooperation. We look forward to working together to achieve our shared vision and success.

## **Reports**

### **Finance**

Town Manager Ruff presented the Finance Report, a copy of which was distributed.

### **Police**

Chief Liberati presented the Police Report that was distributed to the Mayor and Council.

### **Code Enforcement and Public Works**

The Council was provided the Code Enforcement Report and the Public Works report. Mayor Schomisch asked if anyone had any questions. There were none.

### **Public**

Mike Walker attended the meeting to speak about the County redistricting plans. He read the statement that he is going to present at the County Council hearing November 16. Mayor Schomisch also will testify against the Council's proposed redistricting plan on behalf of the Town.

### **Unfinished Business**

a. The Mayor turned the discussion to the next agenda item, Ordinance O-06-2021: An Ordinance of the Mayor and Town Council of the Town of Landover Hills Amending the Code of the Town of Landover Hills, Chapter 63 "Parks." Ms. Ruff explained the provisions of the Ordinance, advising that the Chief has asked for additional changes to the Ordinance that she has not been able to incorporate into the proposed Ordinance yet. Council decided to bring the ordinance, fully revised, back to Council at its December 20 meeting.

b. Updates regarding Prince George's County Proposed Redistricting. Mayor Schomisch stated that the issue had already been addressed earlier in the meeting.

### **New Business**

There was no new business.

### **Adjournment**

Mayor Schomisch called for a motion to adjourn. The motion was made by Councilwoman Walker and was seconded by Councilman Over. All voted aye and the meeting was adjourned at 8:33 p.m.

